



Republic of the Philippines
Province of Surigao del Sur
CITY OF TANDAG

Office of the Secretary to the Sangguniang Panlungsod

2nd Floor, Legislative Building,
Airport Road, Brgy. Awasian
Tandag City, Surigao del Sur, Philippines 8300
(086) 214-3076

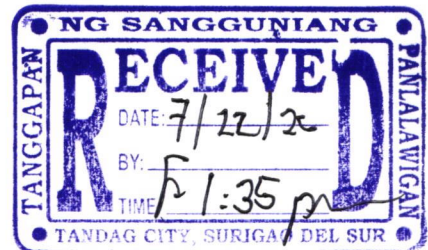
July 21, 2026

THE HONORABLE PRESIDING OFFICER & MEMBERS
SANGGUNIANG PANLALAWIGAN of SURIGAO DEL SUR
Capitol Hills, City of Tandag

Thru: **MR. EDGAR G. PEREZ II, JD**
Secretary to the Sangguniang Panlalawigan

Sirs and Mesdames:

Greetings!



We are pleased to furnish you a copy of Ordinance No. 022, Series of 2026, entitled: **"AMENDING SECTION 1 (TITLE) AND SECTION 3 – ITEM 3 (DEFINITION OF TERMS) OF ORDINANCE NO. 016, SERIES OF 2025, ENTITLED 'INSTITUTIONALIZING CASH INCENTIVE GRANTS THROUGH 'MADAYAW NA TANDAGANON EXCELLENCE AWARD' TO QUALIFIED NEWLY GRADUATED STUDENTS WITH LATIN HONORS AND BAR, CIVIL SERVICE EXAM, BOARD AND/OR PRC LICENSURE EXAM TOP RANKERS OF THE CITY OF TANDAG, SURIGAO DEL SUR, AND PROVIDING CRITERIA AND GUIDELINES THEREOF"** duly approved by the 7th Sangguniang Panlungsod during its 27nd Regular Session held on July 8, 2026 and approved by the City Mayor on July 20, 2026, which is self-explanatory, for your information and guidance.

Please also find the following pertinent attachments:

- 1) 3 original copies – } Transmittal Letter;
and 3 photocopies }
- 2) 3 original copies } Ordinance No. 022;
and 3 photocopies }
- 3) 3 photocopies of Ordinance No. 016, Series of 2026, as amended
- 3) 3 original copies } Certificate of Posting in different conspicuous
and 3 photocopies } areas; and
- 4) Proof of Posting (photographs)

Very truly yours,

LOURDES LOUELLA E. ESCANDOR, MPP
Secretary to the Sangguniang Panlungsod

spsecretary.tandag@gmail.com

SP Secretary.Tandag

Padayon Tandag sa Pag-usap!



Refer To: Committee on Education, Finance and Appropriation

EXCERPTS FROM THE MINUTES OF THE 27TH REGULAR SESSION OF THE MEMBERS OF THE 7TH SANGGUNIAN PANLUNGSOD OF THE CITY OF TANDAG, SURIGAO DEL SUR, HELD ON JULY 8, 2026 AT THE SANGGUNIAN PANLUNGSOD SESSION HALL

PRESENT:

HON. ELEANOR D. MOMO

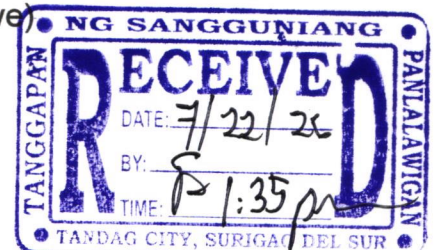
City Vice Mayor
Presiding Officer

Hon. Maria Lourdes Kharin C. Momo	- Sangguniang Panlungsod Member
Hon. Rosario Ninfa G. Dumagan II	- Sangguniang Panlungsod Member
Hon. Andrei A. Andresan	- Sangguniang Panlungsod Member
Hon. Gay Geraldine G. Tan	- Sangguniang Panlungsod Member
Hon. Hyna Jean R. Boniao	- Sangguniang Panlungsod Member
Hon. Imelda C. Falcon	- Sangguniang Panlungsod Member
Hon. Antonio V. Salazar	- Sangguniang Panlungsod Member
Hon. Al P. Geli	- Sangguniang Panlungsod Member
Hon. Charisse Valentine P. Pineda	- Sangguniang Panlungsod Member (LNMB Representative)
Hon. Rhaniette S. Tan	- Sangguniang Panlungsod Member (SK Fed. Representative)
Hon. Ramel T. Montero	- Sangguniang Panlungsod Member (IPM Representative)

ABSENT:

Hon. John Paul C. Pimentel	- Sangguniang Panlungsod Member (On Special Leave)
Hon. Alvin C. Ty, Jr.	- Sangguniang Panlungsod Member (On Wellness Leave)

ORDINANCE NO. 022
(Series of 2026)



AMENDING SECTION 1 (TITLE) AND SECTION 3 – ITEM 3 (DEFINITION OF TERMS) OF THE ORDINANCE NO. 016, SERIES OF 2025, ENTITLED “INSTITUTIONALIZING CASH INCENTIVE GRANTS THROUGH ‘MADAYAW NA TANDAGANON EXCELLENCE AWARD’ TO QUALIFIED NEWLY GRADUATED STUDENTS WITH LATIN HONORS AND BAR, CIVIL SERVICE EXAM, BOARD AND/OR PRC LICENSURE EAM TOP RANKERS OF THE CITY OF TANDAG, SURIGAO DEL SUR, AND PROVIDING CRITERIA AND GUIDELINES THEREOF

WHEREAS, the City Government of Tandag recognizes the importance of academic excellence and aims to encourage and support the scholarly achievements of its students by providing incentives for outstanding academic performance;



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Ordinance No. 022
Series of 2026

WHEREAS, rewarding students who graduated with Latin honors and those who excel in board and/or licensure examinations serves as a motivation for current and future students to strive for academic excellence and bring honor to the city;

WHEREAS, it is the policy of the City Government of Tandag to promote educational development and provide support to its residents who have demonstrated exceptional academic achievements, thereby contributing to the overall progress and reputation of the city;

NOW, THEREFORE, BE IT ORDAINED, by the 7th Sangguniang Panlungsod of the City of Tandag in session duly assembled, that:

SECTION 1. Title. This Ordinance shall be known as ***"INSTITUTIONALIZING CASH INCENTIVE GRANTS THROUGH 'MADAYAW NA TANDAGANON EXCELLENCE AWARD' TO QUALIFIED NEWLY GRADUATED STUDENTS WITH LATIN HONORS AND BAR, CIVIL SERVICE EXAM, BOARD AND/OR PRC LICENSURE EXAM TOP RANKERS OF THE CITY OF TANDAG, SURIGAO DEL SUR, AND PROVIDING CRITERIA AND GUIDELINES THEREOF***

SECTION 2. Declaration of Policy. The City Government of Tandag recognizes the importance of academic excellence and aims to promote and reward the outstanding achievements of its students. This ordinance institutionalizes cash incentive grants to newly graduated students who have earned Latin honors and to those who have achieved top ranks in board and/or Civil Service Exam, licensure examinations.

SECTION 3. Definition of Terms.

1. Latin Honors - Academic distinctions awarded to students who have achieved high scholastic standings, namely:

- Summa Cum Laude
- Magna Cum Laude
- Cum Laude

2. CSC, Board and/or Licensure Exam Top Rankers - Graduates who have placed in the top ten (10) ranks of any professional board or licensure examinations administered by the Civil Service Commission (CSC) and Professional Regulation Commission (PRC) or equivalent bodies.



3. Newly Graduated Students- Individuals who have graduated within the current academic year **(2026 and onwards)** from recognized educational institutions.

4. Qualified Applicants - Graduates who are residents of Tandag City and meet the criteria set forth in this ordinance.

SECTION 4. Eligibility Criteria

To qualify for the cash incentive grants, applicants must meet the following criteria:

1. Must be a bona fide resident of Tandag City for at least five (5) years prior to graduation.
2. Must be a registered voter of Tandag City.
3. Must be of good moral character with no derogatory record
4. The applicant must be a top ranker and passer of the CSC, BAR, or any other Board Examination of the latest scheduled examinations before the current annual awarding of the program under this ordinance.
5. Must have graduated from a recognized educational institution with Latin honors or placed in the top ten (10) ranks of CSC, board, and/or licensure examinations.
6. Must present proof of academic achievement, residency, and any other documentation as required by the City Government of Tandag.

SECTION 5. Incentive Grants

Qualified graduates shall be entitled to the following cash incentives:

1. Latin Honors:

- Summa Cum Laude: PHP 10,000.00
- Magna Cum Laude: PHP 8,000.00
- Cum Laude: PHP 5,000.00

2. Board and/or Licensure Exam Top Rankers:

- Top 1 to 3: PHP 8,000.00
- Top 4 to 5: PHP 5,000.00
- Top 6 to 10: PHP 2,000.00



SECTION 6. Guidelines for Application and Disbursement

1. Application Process:

- The Local Youth Development Office (LYDO) under the City Mayor's Office shall oversee the implementation of this ordinance.

- Applications shall be submitted to the Local Youth Development Office within sixty (60) days from the date of graduation or release of board/licensure exam results.

- Required documents include the following:

For Latin Awardees:

- A duly accomplished application form
- Diploma from the School/University as Latin Honor Recipient
- Two valid Government-issued Identification card/s
- Philippine Statistics Authority-issued Birth Certificate showing the birthplace at the City of Tandag or Tandag, Surigao del Sur.
- Proof of residency (Barangay Residency Certification signed by the SK Chair).
- Formal Solo Picture to be submitted at Local Youth Development Office
- Certification of no derogatory record either from the Barangay of Residence or the PNP.

For Top Ranker/s:

- A duly accomplished application form
- Certificate of Recognition or Proof of Ranking in Board and/or Licensure Examinations
- Certification from the educational institution and certification from the PRC or equivalent body (if applicable).
- Philippine Statistics Authority-issued Birth Certificate showing the birthplace at the City of Tandag or Tandag, Surigao del Sur.
- Certification of no derogatory record either from the Barangay of Residence or the PNP.
- Formal Solo Picture to be submitted at Local Youth Development Office

Other Certifications if applicable:

- Certification from the Supreme Court of the Philippines for BAR Passers
- Certification from the Professional Regulation Commission for Board Passers



2. Verification and Approval:

- The City Mayor's Office and Local Youth Development Office shall verify the authenticity of the documents submitted.
- A committee, composed of representatives from the City Mayor's Office, the City Education Office, and other relevant departments, shall review and approve the applications.

3. Disbursement:

- Approved applicants shall receive their cash incentives through a ceremony organized by the City Government.
- The disbursement of funds shall be subject to the availability of the city's budget allocated for this purpose.

SECTION 7. Funding. Funds necessary for the implementation of this ordinance shall be sourced from the Annual Budget of the City Government of Tandag or other available funds as may be determined by the Sangguniang Panlungsod.

SECTION 8. Monitoring and Evaluation. The City Mayor's Office and Local Youth Development Office shall regularly monitor and evaluate the implementation of this ordinance to ensure its effectiveness and recommend necessary adjustments to the Sangguniang Panlungsod.

SECTION 9. Separability Clause. If any provision of this ordinance is declared invalid or unconstitutional, the remaining provisions not affected thereby shall continue to be in full force and effect.

SECTION 10. Repealing Clause. All ordinances, resolutions, executive orders, or parts thereof inconsistent with this ordinance are hereby repealed or modified accordingly.

SECTION 11. Effectivity. This ordinance shall take effect immediately upon the availability of the budget.

ENACTED this 8th day of July 2026.



As disposed of by the Presiding Officer

Ayes (11) – Hon. Momo, Hon. Dumagan II, Hon. Andresan,
Hon. GTan, Hon. Boniao, Hon. Falcon, Hon. Salazar,
Hon. Pineda, Hon. Geli, Hon. RTan, and Hon. Montero
Nays- (0)- None
Abstain- (0)- None

CERTIFIED CORRECT:

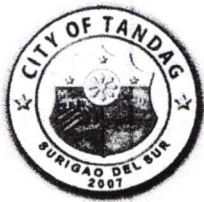

MARIE CHERRY ANN D. PALMA
Administrative Officer III
OIC- Secretary to the Sangguniang Panlungsod

ATTESTED:


ELEANOR D. MOMO
City Vice Mayor
Presiding Officer

APPROVED BY:


ROXANNE C. PIMENTEL
City Mayor
Date: July 20, 2026



Republic of the Philippines
Province of Surigao del Sur
CITY OF TANDAG

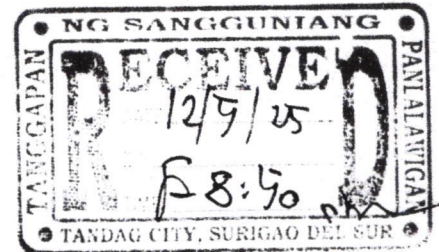
Office of the Sangguniang Panlungsod

2nd Floor, Legislative Building,
Airport Road, Brgy. Awasián
Tandag City, Surigao del Sur, Philippines 8300
(086) 214-3076

EXCERPTS FROM THE MINUTES OF THE 31st REGULAR SESSION OF THE MEMBERS OF THE 7TH SANGGUNIANG PANLUNGSOD OF THE CITY OF TANDAG, SURIGAO DEL SUR, HELD ON AUGUST 6, 2025 AT THE SANGGUNIANG PANLUNGSOD SESSION HALL

PRESENT:

HON. ANDREI A. ANDRESAN
Sangguniang Panlungsod Member
Temporary Presiding Officer



Hon. Maria Lourdes Kharin C. Momo
Hon. Alvin C. Ty, Jr.
Hon. Rosario Ninfa G. Dumagan II
Hon. Gay Geraldine G. Tan
Hon. Hyna Jean R. Boniao
Hon. Imelda C. Falcon
Hon. Antonio V. Salazar
Hon. Al P. Geli
Hon. Charisse Valentine P. Pineda

- Sangguniang Panlungsod Member
- Sangguniang Panlungsod Member
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- Sangguniang Panlungsod Member
- Sangguniang Panlungsod Member
- Sangguniang Panlungsod Member
- Sangguniang Panlungsod Member
(LNMB Representative)

Hon. Rhaniette S. Tan

- Sangguniang Panlungsod Member
(SK Fed. Representative)

Hon. Ramel T. Montero

- Sangguniang Panlungsod Member
(IPM Representative)

ABSENT:

Hon. Eleanor D. Momo

- City Vice Mayor
(On Official Business)

Hon. John Paul C. Pimentel

- Sangguniang Panlungsod Member
(On Official Business)

ORDINANCE NO. 016
(Series of 2025)

Sponsored/Moved by: Hon. Rhaniette S. Tan

Seconded by: All Sangguniang Panlungsod Members present

INSTITUTIONALIZING CASH INCENTIVE GRANTS TO QUALIFIED NEWLY GRADUATED STUDENTS WITH LATIN HONORS AND BAR, CIVIL SERVICE EXAM, BOARD AND/OR PRC LICENSURE EXAM TOP RANKERS OF THE CITY OF TANDAG, SURIGAO DEL SUR, AND PROVIDING CRITERIA AND GUIDELINES THEREOF

spsecretary.tandag@gmail.com

SP Secretary Tandag

Padayon Tandag sa Pag-uswag!





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Ordinance No.016

Series of 2025

WHEREAS, the City Government of Tandag recognizes the importance of academic excellence and aims to encourage and support the scholarly achievements of its students by providing incentives for outstanding academic performance;

WHEREAS, rewarding students who graduated with Latin honors and those who excel in board and/or licensure examinations serves as a motivation for current and future students to strive for academic excellence and bring honor to the city;

WHEREAS, it is the policy of the City Government of Tandag to promote educational development and provide support to its residents who have demonstrated exceptional academic achievements, thereby contributing to the overall progress and reputation of the city;

NOW, THEREFORE, BE IT ORDAINED, by the 7th Sangguniang Panlungsod of the City of Tandag in session duly assembled that:

SECTION 1. TITLE. This Ordinance shall be known as **INSTITUTIONALIZING CASH INCENTIVE GRANTS TO QUALIFIED NEWLY GRADUATED STUDENTS WITH LATIN HONORS AND BAR, CIVIL SERVICE EXAM, BOARD AND/OR PRC LICENSURE EXAM TOP RANKERS OF THE CITY OF TANDAG, SURIGAO DEL SUR, AND PROVIDING CRITERIA AND GUIDELINES THEREOF**

SECTION 2. DECLARATION OF POLICY. The City Government of Tandag recognizes the importance of academic excellence and aims to promote and reward the outstanding achievements of its students. This ordinance institutionalizes cash incentive grants to newly graduated students who have earned Latin honors and to those who have achieved top ranks in board and/or Civil Service Exam, licensure examinations.

SECTION 3. DEFINITION OF TERMS.

1. Latin Honors - Academic distinctions awarded to students who have achieved high scholastic standings, during graduation namely:

- Summa Cum Laude
- Magna Cum Laude
- Cum Laude

2. CSC, Board and/or Licensure Exam Top Rankers - Graduates who have placed in the top ten (10) ranks of any professional board or licensure examinations administered by the Civil Service Commission (CSC) and Professional Regulation Commission (PRC) or equivalent bodies. Rank 11 downwards shall be automatically excluded.



3. Newly Graduated Students- Individuals who have graduated within the current academic year from recognized educational institutions.
4. Qualified Applicants - Graduates who are residents of Tandag City and meet the criteria set forth in this ordinance.

SECTION 4. ELIGIBILITY CRITERIA

To qualify for the cash incentive grants, applicants must meet the following criteria:

1. Must be a bonafide resident of Tandag City for at least five (5) years prior to graduation.
2. Must be a registered voter of Tandag City.
3. Must be of good moral character with no derogatory record
4. The applicant must be a top ranker of the CSC, BAR, or any other Board Examination of the latest scheduled examinations before the current annual awarding of the program under this ordinance.
5. Must have graduated with Latin Honors from a recognized educational institution.
6. For the top rankers, he or she must be placed in the top ten (10) ranks of CSC, Board, and or any recognized licensure examinations.
7. Must present proof of academic achievement, residency, and any other documentation as required by the City Government of Tandag.

SECTION 5. INCENTIVE GRANTS

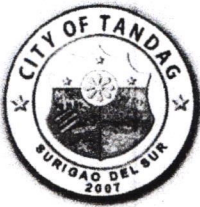
Qualified graduates shall be entitled to the following cash incentives:

5.1. Latin Honors:

- Summa Cum Laude: PHP 10,000.00
- Magna Cum Laude: PHP 7,500.00
- Cum Laude: PHP 5,000.00

5.2. Board and/or Licensure Exam Top Rankers:

- Top 1 to 3: PHP 10,000.00
- Top 4 to 5: PHP 7,500.00
- Top 6 to 10: PHP 5,000.00



SECTION 6. GUIDELINES FOR APPLICATION AND DISBURSEMENT

6.1. Application Process:

- The Local Youth Development Office (LYDO) shall oversee the implementation of this ordinance.
- Applications shall be submitted to the Local Youth Development Office within forty-five (45) days from the date of graduation or release of board/licensure exam results.
- Required documents include the following:

FOR LATIN AWARDEES:

- a) A duly accomplished application form
- b) Diploma from the School/University as Latin Honor Recipient
- c) Two valid Government-issued Identification card/s
- d) Philippine Statistics Authority-issued Birth Certificate
- e) Proof of residency (Barangay Residency Certification signed by the SK Chair).
- f) Formal Solo Picture to be submitted at Local Youth Development Office
- g) Certification of no derogatory record either from the Barangay of Residence or the PNP.

FOR TOP RANKER/S:

- a) A duly accomplished application form
- b) Certificate of Recognition or Proof of Ranking in Board and/or Licensure Examinations
- c) Certification from the educational institution and certification from the PRC or equivalent body (if applicable).
- d) Philippine Statistics Authority-issued Birth Certificate.
- e) Certification of no derogatory record either from the Barangay of Residence or the PNP.
- f) Formal Solo Picture to be submitted at Local Youth Development Office

OTHER CERTIFICATIONS IF APPLICABLE:

- a) Certification from the Supreme Court of the Philippines for BAR Passers
- b) Certification from the Professional Regulation Commission for Board Passers



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Ordinance No. 016

Series of 2025

6.2. Verification and Approval:

- The City Mayor's Office and Local Youth Development Office shall verify the authenticity of the documents submitted.
- A committee, composed of representatives from the City Mayor's Office, the City Education Office, and other relevant departments, shall review and approve the applications.

6.3. Disbursement:

- Approved applicants shall receive their cash incentives through a ceremony organized by the City Government for the purpose of disbursement.
- The disbursement of funds shall be subject to the availability of the city's budget allocated for this purpose.

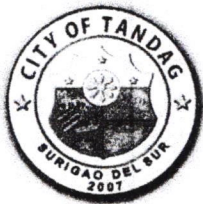
SECTION 7. FUNDING. Funds necessary for the implementation of this ordinance shall be sourced from the annual budget of the City Government of Tandag or other available funds as may be determined by the Sangguniang Panlungsod.

SECTION 8. MONITORING AND EVALUATION. The Local Youth Development Office shall regularly monitor and evaluate the implementation of this ordinance to ensure its effectiveness, and recommend necessary adjustments to the Office of the City Mayor and the Sangguniang Panlungsod.

SECTION 9. SEPARABILITY CLAUSE. If any provision of this ordinance is declared invalid or unconstitutional, the remaining provisions not affected thereby shall continue to be in full force and effect.

SECTION 10. REPEALING CLAUSE. All ordinances, resolutions, executive orders, or parts thereof inconsistent with this ordinance are hereby repealed or modified accordingly.

SECTION 11. EFFECTIVITY. This ordinance shall take effect immediately upon the availability of the budget.



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Ordinance No.016
Series of 2025

ENACTED this 6th day of August 2025.

As disposed of by the Temporary Presiding Officer

Ayes (11)- Hon. Momo, Hon. Ty, Jr., Hon. Dumagan II, Hon. GTan,
Hon. Boniao, Hon. Falcon, Hon. Salazar, Hon. Geli,
Hon. Pineda, Hon. RTan and Hon. Montero
Nays (0)- None
Abstain (0)- None

CERTIFIED CORRECT:

LOURDES LOUELLA E. ESCANDOR, MPP
Secretary to the Sangguniang Panlungsod

ATTESTED:

ANDREI A. ANDRESAN
Sangguniang Panlungsod Member
Temporary Presiding Officer

APPROVED:

ROXANNE C. PIMENTEL
City Mayor

Date: Dec. 4 2025

CERTIFICATE OF POSTING

This is to certify that Ordinance No. 022, Series of 2026, was posted at the Bulletin Board:

Ordinance No. 022, entitled: **AMENDING SECTION 1 (TITLE) AND SECTION 3 – ITEM 3 (DEFINITION OF TERMS) OF THE ORDINANCE NO. 016, SERIES OF 2025, ENTITLED “INSTITUTIONALIZING CASH INCENTIVE GRANTS THROUGH ‘MADAYAW NA TANDAGANON EXCELLENCE AWARD’ TO QUALIFIED NEWLY GRADUATED STUDENTS WITH LATIN HONORS AND BAR, CIVIL SERVICE EXAM, BOARD AND/OR PRC LICENSURE EXAM TOP RANKERS OF THE CITY OF TANDAG, SURIGAO DEL SUR, AND PROVIDING CRITERIA AND GUIDELINES THEREOF**

Date Enacted: July 8, 2026
Date Approved: July 20, 2026
Date Posted : July 21, 2026

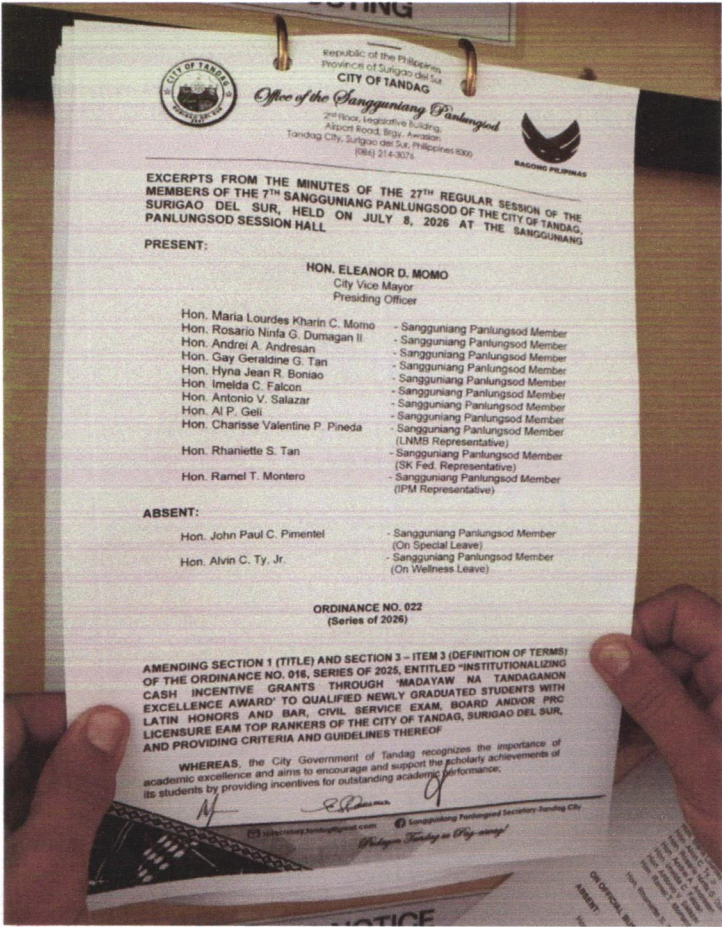
WITNESS:
Name & Signature:

Places Posted:

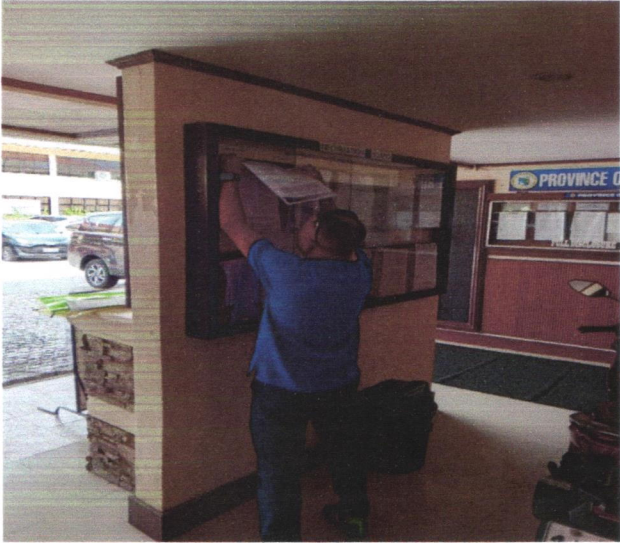
1. TANDAG CITY HALL BULLETIN BOARD (BRGY. AWASIAN) Judy M. Sacaoba
Date: 7-21-26
2. PROVINCIAL GOVERNMENT BULLETIN BOARD (BRGY. TELAJE) Richard M. Muna
Date: 07/21/2026
3. TANDAG CITY PUBLIC MARKET BULLETIN BOARD (LUHA BRGY. MABUA) Gloria M. Muna
Date: 7-21-26
4. TANDAG CITY BUS TERMINAL BULLETIN BOARD (BALILAHAN BRGY. MABUA) Anna M. Muna
Date: 7-21-26

POSTING OF ORDINANCE NO. 022, SERIES OF 2026

ON JULY 21, 2026



Provincial Government



Tandag City Jeepney & Bus Terminal



Tandag City Hall



Tandag City Public Market